**JAD 1 Meeting Agenda**

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| **Date** | **8 February 2021** |
| **Time** | **10:30-11:30 am** |
| **Location** | **Via Zoom** |
| **Attendees**  (Listed in alphabetical order) | **Multimedia Programmer - Arianna Camino**  **Documentation/Training - Alex Garcia**  **Team Leader - Oscar Castellanos**  **Database Administrator - Vinny Vue**  **Director & Professor - Dr. Shaun-inn Wu.**  **Client - Wesley Shultz, PH.D** |
| **Note Taker** | **Alex Garcia** |
| **Applications Used** | * **Discord (Communication)** * **Trello Board (To do list/Agenda)** * **Google Drive (Documents)** * **Zoom (Meetings)** |
| **Agenda Items** | 1. **Introduction and Overview (Schultz)** 2. **Questions Regarding the Project’s implementation (CST)** 3. **Further exchange of tools and Information** |
| **Deliverables** | * **Meeting notes** |
| **Content Needed** | * **Access to Machine learning algorithm** * **Access to Amazon Web Service cloud computing environment** * **Area/region we want to collect litter data** |
| **Primary Contact** | **James Hanlon**  [**hanlo007@cougars.csusm.edu**](mailto:hanlo007@cougars.csusm.edu)  **760-330-1910** |

**Brainstormed Questions:**

**Overview of what the project entails & steps we could take.**

**Are we building upon the work of any previous projects?**

**Given Resources:**

**What tools and applications will we require?**

**Are any provided for us?**

**Do we have credentials to access the server?**

**Given our communication tools do we require anything more for this project?**

**How are we going to pull these images?**

**Project Specifics:**

**Specific geographical area? Town or City?**

**Do we need a website to display our results?**

**Who is this report targeted for? Target Audience?**

**ML algorithm:**

**Will we need to improve with the ML algorithm, or is it completely set and ready to use?**

**What is the intended output of the algorithm?**

**What steps should we take first, collect images, implement a database then display results?**